

DOUGLAS COUNTY PORT COMMISSION

Wednesday, December 17, 2008

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 5th Street SE
East Wenatchee, WA 98802

Present: Mark Spurgeon, Commission President
Alan Loeb sack, Commission Vice President
Jim Huffman, Commission Secretary
Pat Haley, Director
Mel Henkle, CPA
Doug Provo, Business Manager
Esther McKivor, Administrative Assistant

Commissioner Spurgeon called the meeting to order at 11:10 a.m.

Consent Agenda

- | | | |
|-------------------------------|----------------------------|-------------|
| 1. Warrant Register 2008-12-2 | Warrants 1003584 - 1003601 | \$96,059.86 |
|-------------------------------|----------------------------|-------------|

Motion 12-17-01

Motion: To approve the Consent Agenda.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Carried Unanimously

Resolution to Approve 2009 Budget

The Board reviewed and approved the adjusted 2009 Budget.

Motion 12-17-02

Motion: To approve and adopt the 2009 Budget. (Resolution 08-15)

Moved: Alan Loeb sack

Seconded: Jim Huffman

Carried Unanimously

The board concluded a discussion previously begun at the Port of Chelan earlier in the morning regarding the status of the Small Business Development Center (SBDC) facility in Wenatchee. Due to budget constraints at the Wenatchee Valley College, the position of the certified business advisor will be eliminated, and therefore, the College will be discontinuing the SBDC contract with the two port districts. Washington State University has expressed its intent to sponsor the SBDC. After further discussion, the following motion was made.

Motion 12-17-03

Motion: To authorize the Port Director to make any or all contract changes with Wenatchee Valley College and Washington State CTED in order accommodate the change in status of WVC Sponsorship of the Small Business Development Center.

Moved: Jim Huffman

Seconded: Alan Loeb sack

Carried Unanimously

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Approval of W/M Airport Resurfacing Change Order

Mr. Provo discussed with the Board the change order for the resurfacing of the Waterville and Mansfield Airports. He reported that there were a significant number of cracks and it exceeded the bid by 11,726 linear feet. He relayed that the contractor, Road Products Inc., has discounted the price from \$2.48 to \$2.20 per L.F. for the additional crack sealing. Eric Johnson from WSDOT Aviation Division suggested that Mr. Provo write a letter to the Dept. of Transportation with the justification of the actual cost and request for additional funds for the excess cost of the resurfacing project. The Board agreed that Mr. Provo look into the possibility of negotiating further for a discounted price with Road Products as well as follow up with the request for supplemental funding from the WSDOT. The Board gave their authorization to Mr. Provo to accept the final adjusted change order contingent upon Director Haley's recommendation of comparing the original quotes of the second bidder for the crack sealing items based on the actual linear feet of cracks sealed.

Motion 12-17-04

Motion: To authorize Mr. Provo to accept the final change order for the resurfacing of the Waterville and Mansfield Airports contingent upon making a comparison of the two original bids and verifying the actual low bidder with the change order modification.

Moved: Alan Loeb sack

Seconded: Jim Huffman

Carried Unanimously

W/M Airport Taxiway Planning Update

Mr. Provo updated the Board on the status of the Waterville / Mansfield Airport Taxiway Planning Project. He reported that he recently met with Mark Napier of JUB Engineering after the completion of the topographical survey and geotechnical survey. Mr. Napier had presented some options for the construction of the taxiway based on the findings of the geotechnical report. Additionally, Mr. Napier had preliminary cost estimates on the taxiway construction project.

Old Business - NHThree Anhydrous Ammonia Project

There was a follow-up discussion on the NHThree Anhydrous Ammonia Project. Director Haley relayed to the Board that he will prefer delaying further discussions and meetings on the project with Doug McKinley of NHThree and Jim Kellingsworth of Western Farms until the New Year.

Commission Schedule & Upcoming Meetings

December 18: Grant County EDC Luncheon, Moses Lake

December 29: Port of Douglas County Holiday Gathering – Coyote Pass Café, Waterville at 6:30 p.m.

January 14: Port of Douglas Commission Meeting


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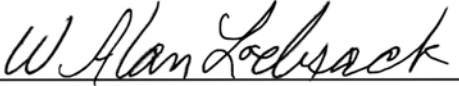
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There being no further business to discuss, the meeting was adjourned at 12:25 p.m.

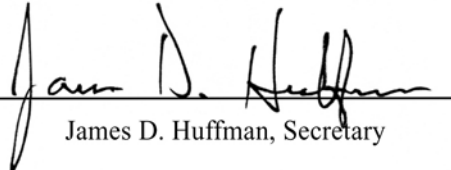
DOUGLAS COUNTY PORT COMMISSION



Mark M. Spurgeon, President



W. Alan Loeb sack, Vice President



James D. Huffman, Secretary