

DOUGLAS COUNTY PORT COMMISSION

Wednesday January 9, 2008

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 5th Street SE
East Wenatchee, WA 98802

Present: Mark Spurgeon, Commission President
Alan Loeb sack, Commission Vice President
Jim Huffman, Commission Secretary
Pat Haley, Director
Doug Provo, Business Manager
Mandy McCaw, Administrative Assistant
Pat Moore, Pangborn Memorial Airport Manager

Mr. Spurgeon called the meeting to order at 9:25 a.m.

Consent Agenda

- | | | |
|--------------------------------------|--------------------------|-------------|
| 1. December 26, 2007 Meeting Minutes | | |
| 2. Warrant Register 2007-13-1 | Warrants 1002895-1002913 | \$6,384.17 |
| 3. Warrant Register 2008-01-1 | Warrants 1002914-1002920 | \$13,503.53 |
| 4. Payroll Register | Warrants 1002921-1002936 | \$17,367.37 |

Motion 01-09-01

Motion: To approve the consent agenda.

Moved: Alan Loeb sack

Seconded: Jim Huffman

Carried Unanimously

Official Oath of Office for Commissioner Huffman

Commission Loeb sack administered the oath of office to Commissioner Huffman.

PMA Activity Report

Ms. Moore updated the Board with information regarding Pangborn Memorial Airport. Ms. Moore explained the process for snow removal on the runway and the efforts of the airport staff to keep the runway clear of snow and ice. She noted that the consistent snowfalls and cold temperatures have prompted airport staff to begin applications of urea to the runway surface in an effort to improve the runway braking action conditions. While the application of urea is expensive, it has resulted in Horizon Air, and other commercial aviation flights, being able to land that would not have otherwise been able to do so.

Ms. Moore relayed that the ILS has been malfunctioning occasionally and that an FAA technician is working with airport staff to determine, and fix, the problem.

Ms. Moore and the Board discussed the possibility of changing the start time of the PMA Governing Board meetings, in order to accommodate some schedule conflicts.

Growth Management Hearings Board Litigation Decision

Ms. Moore and Mr. Haley reported on the recent court decision that dismissed all counts of an appeal brought by Douglas County citizens against Douglas County for its adoption of the PMA Overlay. Ms.

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Growth Management Hearings Board Litigation Decision (Continued)

Moore is also working with County planners to ensure that the Douglas County Comprehensive Plan incorporates the PMA Airport District Overlay plan, and that the Pangborn Industrial Service Area is designated as a Master Plan Overlay District.

Authorization for Purchase and Sale Agreement for Snyder Property

Ms. Moore requested that the Board authorize the signing of the agreement that would extend the negotiation deadline to March 17, 2008, for the Snyder property purchase.

Motion 01-09-02

Motion: To authorize the signing of the Second Addendum for the Snyder Property Purchase and Sale agreement.

Moved: Jim Huffinan

Seconded: Alan Loeb sack

Carried Unanimously

Request for Match Contribution by NCW EDD

Ms. Korfiatis of the North Central Washington Economic Development District is currently seeking contributions for a match grant that will provide the NCW EDD with the funds needed to conduct a feasibility study regarding entrepreneurship in North Central Washington. Ms. Korfiatis has requested a contribution from the Port for this match fund. Mr. Haley suggested that the Port of Douglas contribute \$1,000 dollars to the grant match fund, with the agreement from Ms. Korfiatis that she compile a new report that would directly show the effects of the study on the Douglas County region.

Motion 01-09-03

Motion: To approve a \$1,000 contribution to supplement a matching-fund required for a USDA grant for a three county needs assessment study.

Moved: Jim Huffman

Seconded: Alan Loeb sack

Carried Unanimously

Community Indicator Project Contribution

The Community Foundation is attempting to raise \$75,000 for the Community Indicators Project and has requested that the Port of Douglas contribute \$10,000 for the project. The Board requested that Mr. Haley speak with the Community Foundation to better understand their reasoning for the amount that was assigned to the Port and if this amount is negotiable and scaled to the size of the organization. Mr. Spurgeon suggested that the representative for the Community Foundation attend a Port Commission meeting to answer some of the more specific questions regarding the project. The Board held an in depth discussion on the value of the various indicators in recruitment and development efforts.

Motion 01-09-04

Motion: To authorize up to \$5,000 towards the contribution of the Community foundation project, if the \$5,000 contribution is not acceptable to the Community Indicator Project then a representative should attend a Commission meeting to discuss the reasoning for the requested amount. Any contribution amount above \$5,000 would need Board approval.

Moved: Jim Huffman

Seconded: Alan Loeb sack

Carried Unanimously

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New Business

Mr. Huffman requested an update from Accor and CMI regarding the new Link Transit route to the Business Park.

Central Washington Helicopter – Mr. Haley will attend a meeting with the USFS regarding the existing Cache Building in order to make a portion of it available for the CW Helicopter. The Forest Service is in need of a new facility for its warehouse and cache.

Sabey Ground Breaking Ceremony – The Sabey ground breaking ceremony has been rescheduled for Thursday January 24, 2008 at 11:30 a.m.

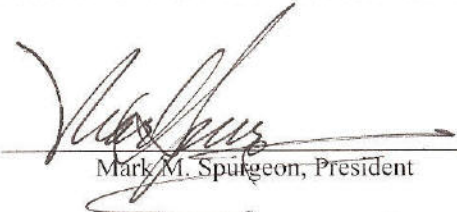
Next Meeting

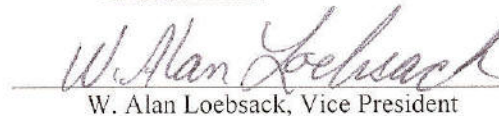
The Pangborn Memorial Airport Governing Board meeting is scheduled for Tuesday, January 22, 2008 at 1:30 p.m. Ms. Moore will be discussing rescheduling the meeting for earlier in the day with the Port of Chelan County.

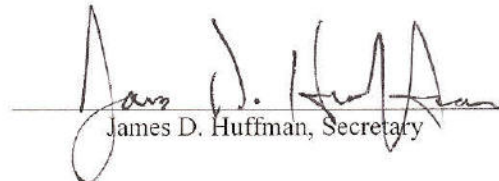
The next regular Port commission meeting will be held on Wednesday January 23, 2008 at 8:30a.m.at the Port of Douglas County conference room.

There being no further business to discuss the meeting was adjourned at 11:33 a.m.

DOUGLAS COUNTY PORT COMMISSION


Mark M. Spurgeon, President


W. Alan Loeb sack, Vice President


James D. Huffman, Secretary