

DOUGLAS COUNTY PORT COMMISSION

Wednesday January 23, 2008

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 5th Street SE
East Wenatchee, WA 98802

Present: Mark Spurgeon, Commission President
Alan Loeb sack, Commission Vice President
Jim Huff man, Commission Secretary
Pat Haley, Director
Doug Provo, Business Manager
Mandy McCaw, Administrative Assistant
Jay Johnson, Legal Counsel
Mel Henkle, Accountant

Mr. Spurgeon called the meeting to order at 11:54 a.m.

Consent Agenda

1. January 9, 2008 Meeting Minutes
2. Warrant Register 2008-01-2 Warrants 1002937-1002958 \$24,833.56

Motion 01-23-01

Motion: To approve the Consent Agenda.

Moved: Jim Huffman

Seconded: Alan Loeb sack

Carried Unanimously

Sewer District Contract Modification for ERU Fee Assessment

Mr. Johnson discussed with the Board the Sewer District ERU issue. Mr. Johnson has been working with the Sewer District to find clarification on the issue of ownership and fee collection for the ERU's. Mr. Huffman reported on his meeting with Sewer District Commissioner Barnhart and staff regarding the ERU issue. It was agreed, at that meeting, that the Port will collect past and future connection fees resulting from new sewer hookups, and that the Port will be able to determine the amount and method of collection. He requested that the Sewer District provide the Port with an annual ERU allotment summary statement. Mr. Huffman suggested that a letter be sent to the Sewer District to inform them what the Port plans to do regarding this issue.

Motion 01-23-02

Motion: That the Port of Douglas collect ERU connection fee payments from both existing and new tenants.

Moved: Jim Huffman

Seconded: Alan Loeb sack

Carried Unanimously

US Forest Service Contract Modification

The Board went into Executive Session from 12:20 p.m. to 1:00 p.m. for the purpose of discussing modifications to the existing lease agreement with the US Forest Service. No action was taken as a result of the Executive Session.

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Monthly Financial Report

Mr. Henkle reviewed the monthly financial statement for December, and reported that the final 2007 expenditures matched up very closely with the 2007 Supplemental Budget.

Update on Link Bus Service to Port of Douglas Industrial Park

Mr. Haley contacted Link regarding the new Link bus service to the Pangborn Airport Business Park. Mr. Philips from Link informed Mr. Haley that the number of passengers was lower than what was anticipated from the new route. Mr. Haley also contacted Accor to ask how they felt regarding the Link bus route and any employee input they have received. At this time Accor has not replied.

New Business – Current and Potential New Business Prospects

Mr. Haley informed the Board on new business plans for the year, including three areas that the Port is currently involved with regarding economic development in North Central Washington. At this time the Port uses three different methods to attract new business recruitment: inquires received from Washington State CTED, trade shows and general advertisements such as Alaska Airlines magazine.

The Chilled Pork Project has the potential to create a new industry in NCW, and thus be a stimulus to the economy. Due to the land requirements needed for the project there are limited possibilities in Douglas County for the location. The project may need to be located somewhere else in Washington State. Mr. Haley is working with contacts in the Seattle area which would help market the product to Japan.

Old Business

Sabey Ground Breaking – The Sabey Ground Breaking Ceremony is scheduled for Thursday January 24, 2008 at 11:30a.m. with lunch directly following.

US Forest Service Contract Modification

The Board went into Executive Session from 1:25 p.m. to 1:30 p.m. for the purpose of discussing modifications to the existing lease agreement with the US Forest Service. No action was taken as a result of the Executive Session.

Next Meeting

The next regular Port of Douglas Commission meeting is scheduled for Wednesday February 13, 2008 at the Port of Chelan County conference room at 9:00 a.m.

Mr. Provo noted that he has been in contact with Mr. Stocker regarding his rent payments. Mr. Provo apologized for not informing the Board of Mr. Stocker's late payments at an earlier time.

There being no further business to discuss the meeting was adjourned at 1:55 p.m.

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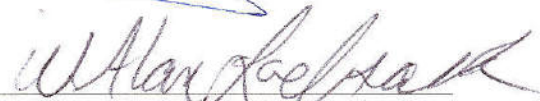
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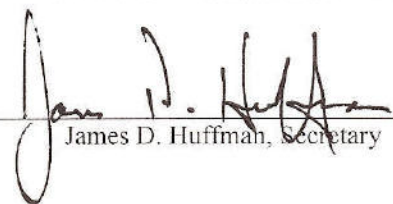
DOUGLAS COUNTY PORT COMMISSION



Mark M. Spurgeon, President



W. Alan Loeb sack, Vice President



James D. Huffman, Secretary