

DOUGLAS COUNTY PORT COMMISSION

Wednesday, April 8, 2009

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 5th Street SE
East Wenatchee, WA 98802

Present: Alan Loeb sack, Commission President
Jim Huffman, Commission Vice President
Mark Spurgeon, Commission Secretary
Pat Haley, Director
Doug Provo, Business Manager
Jay Johnson, Legal Counsel

President Loeb sack called the meeting to order at 10:35 a.m.

Consent Agenda

- | | | | |
|----|--------------------------------|---------------------------------|-------------|
| 1) | March 25, 2009 Meeting Minutes | | |
| 2) | Warrant Register 2009-04-1 | Warrants 1003784 – 1003808 | \$16,430.79 |
| 3) | April Payroll Register | Warrants 1003809 – 1003823 | \$20,662.99 |
| 3) | Resolution 2009-03 | Cancellation of Warrant 1003781 | |

MOTION 04-08-01

Motion: To approve the Consent Agenda items.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Motion carried unanimously

Grady Auvil Documentary Budget Request

Director Haley reviewed the project as presented at the March 25th commission meeting. Commissioner Loeb sack affirmed that the project supports the economic base of the area, namely agriculture. The Board expressed its belief that the project is good promotion of North Central Washington. Director Haley suggested an amount of \$2,500 to be drawn from the Port's Advertising budget and may be reimbursable through the ADO contract with CTED. This size of financial support would qualify the Port of Douglas to be listed on the film credits.

MOTION 04-08-02

Motion: To authorize the Port of Douglas to make a payment of \$2,500 to Howell at the Moon Productions, for the non-profit project to edit and lengthen the Grady Auvil Documentary for the PBS Network, and other educational uses.

Moved: Mark Spurgeon

Seconded: Jim Huffman

Discussion: Commissioner Huffman, noting the importance of Eastern Washington agriculture products shipped to the Port of Seattle for export, suggested the documentary would be a benefit to the Port of Seattle's Visitor Kiosk at Sea-Tac Airport. Additionally, the Port should investigate if the documentary can be included in the new video display at Pangborn Memorial Airport. The Board agreed that the Port should have certain duplication rights for the film.

Motion carried unanimously

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Wenatchee Reclamation Bridge Budget Request

Director Haley reviewed the project budget with the Board. The budget for the bridge refurbishment project lacks approximately \$102,000 in funding. The agencies which provided funding for the bridge engineering study in 2008 are being asked to consider comparable pro-rata percentages for the project, which equates to \$5,000 funding from the Port of Douglas County.

The Board held an in-depth discussion of ways to help defray the expense necessary for the refurbishment project, the importance of the bridge in local recreation and riverfront revitalization and the extent of the refurbishment effort. Director Haley recommended approval of the \$5,000 budget request, to be spread out over two years.

MOTION 04-08-03

Motion: To approve the budget request for the Wenatchee Reclamation Bridge Refurbishment Project, in the amount of \$5,000, which the Port of Douglas County will make in two installments, \$2,500 in 2009 and \$2,500 in 2010.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Motion carried unanimously

Resolution for Cherry Harvest Tent Camp Contract Termination

Director Haley will provide a resolution for the Board to take action on at the next commission meeting, which will support Douglas County's planned dismantlement of the Cherry Harvest Tent Camp.

Alliance Consulting Agreement for UGB Adjustment in Waterville

Director Haley reported that Lisa Parks of Alliance Consulting has recommended that the Port begin the process to request that the Town of Waterville expand its current Urban Growth Boundary (UGB) to include the portion of Waterville Airport where the new hangar pads and tie-down area are located. Although the Town of Waterville Comprehensive Plan isn't due to be updated until 2011, the Town annually reviews possible amendments to the plan every April. If the process is started now, adequate time will allow the Town to review and take action on the request.

Director Haley recommended that the contract for services with Alliance Consulting currently pending approval be scrapped as the Port will not, at this time, request annexation of airport lands into the Town of Waterville. The Port should enter into a new contract based on the more restrictive task of providing for the adjustment of the UGB only.

Commissioner Loeb sack strongly recommended that Director Haley plan to go to Waterville with Lisa Parks to meet with Mayor DeVaney, and other representatives of the Town of Waterville to explain the Port's intent. This meeting will be a cooperative effort to inform the Town on the effort to expand the UGB at the Waterville Airport.

The Board deferred action on this item until a new contract for services is developed.

Maximum Impact Simulcast Contract

Director Haley reported that nine of ten members of the Douglas County Public Agency leadership team, which he regularly meets with, have committed to sharing in the cost of the simulcast event. The total cost is \$2,195. The Port will pay the total up front and will invoice the other agencies for their share.

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Maximum Impact Simulcast Contract (Cont)

MOTION 04-08-04

Motion: To approve the Port's lead participation in the Maximum Impact Simulcast titled "Leadership That Inspires"; and authorizing the expenditure of the total amount of \$2,195, with the Port invoicing the nine other agencies a prorate share of the total amount.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Motion carried unanimously

The Board viewed a video trailer of the leadership video from 11:30 a.m. to 11:45 a.m.

Old Business – Waterville Taxiway Planning Project

Mr. Provo updated the Board on the Waterville Taxiway Planning Project, noting the reluctance of WSDOT-Aviation Division to commit to funding the portion of the planned taxiway reconstruction to repair the low spot/drainage issue. The Port's planning consultant, J-U-B Engineers, has submitted an argument to WSDOT-Aviation Division, based on FAA criteria, to provide through the repair of the low spot, a transit parking apron. This effort will be pursued through the grant application process in hopes of receiving approval from WSDOT-Aviation Division. Since the engineer's estimate is less than \$200,000 the project will go out for bid in early May as a small works project.

Old Business – Manufacturing Summit

Director Haley reviewed the agenda and the plans for the Douglas County Manufacturing Summit to be held at Executive Flight on April 17th. A cover letter has been sent to twenty Douglas County business leaders.

New Business – T-Mobile Ribbon Cutting Ceremony

Director Haley and Commissioner Spurgeon reviewed the previous day's ribbon cutting ceremony and open house at the Sabey Corporation's T-Mobile facility.

Jay Johnson out at 12:15 p.m.

Action Item List

The Board reviewed and updated the action item list

Commission Schedule & Upcoming Meetings

WPPA Spring Conference – May 12/13/14 at Pasco Red Lion. Director Haley and all three commissioners will attend portions of the conference.

Port Commission meeting – The next Port Commission meeting will be held April 22nd at 10:30 a.m.

Due to the WPPA Spring Conference, the May Port Commission meetings will be scheduled for May 6th – at 8:30 a.m. and May 20th – at 10:30 a.m.

The PMA Governing Board meeting will be held May 20th at 8:30 a.m.

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There being no further business to discuss, the meeting was adjourned at 12:30 p.m.

DOUGLAS COUNTY PORT COMMISSION

W. Alan Loeb sack, President

James D. Huffman, Vice President

Mark M. Spurgeon, Secretary

Original signed copy filed at:

*Port of Douglas County
3306 Fifth Street SE
East Wenatchee, WA 98802*