

DOUGLAS COUNTY PORT COMMISSION

Wednesday, November 25, 2009

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 Fifth Street SE
East Wenatchee, WA 98802

Present: Alan Loeb sack, Commission President
Jim Huffman, Commission Vice President
Mark Spurgeon, Commission Secretary
Pat Haley, Director
Doug Provo, Business Manager
Esther McKivor, Administrative Assistant
Mark Urdahl, Director - Port of Chelan
Mel Henkle, Accountant

Commissioner Loeb sack called the meeting to order at 10:58 a.m.

Consent Agenda

Meeting Minutes November 10, 2009

Warrant Register 2009-11-2

Warrants 1004297 - 1004319 \$23,777.42

Payroll Register November 30, 2009

Warrants 1004287 - 1004296 \$12,087.83

Motion 11-10-01

Motion: To approve the consent agenda.

Moved: Mark Spurgeon

Seconded: Jim Huffman

Motion carried unanimously.

Resolution to Certify 2010 Property Tax Levy

Director Haley explained the 2 options available to the Port in determining the 2010 tax levy amount. Due to this year's negative inflation rate, the first option is for the Port to receive 99.152 percent of the 2009 tax levy amount. The second option, should the Port commission certify a substantial need, is to request 101% of the 2009 tax levy amount. The Board discussed the substantial financial supplement to Pangborn Airport's budget, and concurred that the District has a substantial need and approved the 1% levy increase.

Motion 11-25-02

Motion: To approve Resolution 09-07 which establishes the substantial need for the Port of Douglas County.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Motion carried unanimously.

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Resolution to Certify 2010 Property Tax Levy - Continued

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Motion 11-25-03

Motion: To approve Resolution 09-08 setting the 2010 tax levy amount of 101% of the previous year's amount.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Motion carried unanimously.

Director Haley confirmed the time table for budget reviews. Drafts of the Supplemental 2009 Budget and 2010 Budget will be ready at the next commission meeting. Final budget review will be on December 23rd.

GWATA Funding Request

GWATA has requested \$10,000 of additional funding. The objective for this funding is for hiring a staff position for GWATA. There was discussion regarding the Port's funding level to GWATA. The Board wanted the funding level be directed toward programs GWATA administers which provide actual economic benefit to NCW, such as the Tech Directory, Tech Stomp, and the Technology Fair. The Port of Chelan is working with GWATA to determine deliverables for this joint effort and those deliverables will be shared with the Port of Douglas to provide a joint agreement between the two Ports and GWATA.

Mel Henkle in at 11:28 a.m.

Motion 11-25-04

Motion: To approve additional funding to GWATA, not to exceed \$10,000 but will determine the actual amount after further discussion.

Moved: Mark Spurgeon

Seconded: Jim Huffman

Motion carried unanimously.

11:42 a.m. - Recess for State Audit Exit Interview Meeting

12:05 a.m. – Reconvene

Commissioner Huffman reported on the Audit Exit conference.

Old Business – Update on Waterville Airport Improvements

Mr. Provo reported last week, Granite Northwest installed 3 small catch basins and drain pipes along the south side of the old hangar area to help remedy storm water runoff as part of the taxiway improvement project.

New Business – Update on Transportation Conference by Commissioner Spurgeon

Commissioner Spurgeon reported on the NADO Transportation Conference held in Savannah, Georgia. He reviewed topics of discussion focusing on freight mobility issues comparatively between west coast ports and southeast coast ports in terms of international shipping. Improvements to the Panama Canal are making it more economical for Asian shippers to transport goods through the canal to southeast coastal ports than to use the rail system from west coast ports to the east.

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New Business – Update on WPPA Annual Meeting

Commissioner Huffman and Director Haley reviewed the annual WPPA Meeting held in Seattle.

Action Item List

The Board reviewed the Action Item List. Promotional Hosting Resolution was added to the list.

Commission Schedule & Upcoming Meetings

November 26 & 27 – Port Office Closed for Thanksgiving

December 9 – Port of Douglas County Commission Meeting

December 14 – PMA Open House, 10 a.m. – 4 p.m.

December 17 – Special PMA Governing Board Meeting to Discuss Building & Grounds Study & PMA
Airport Manager Replacement

December 23 – PMA Governing Board Meeting & POD Commission Meeting

December 25 – Port Office Closed for Christmas

December 30 – Staff & Commissioner Holiday Gathering – Port of Douglas Conference Room

There being no further business to discuss, the meeting was adjourned at 1:05 p.m.

DOUGLAS COUNTY PORT COMMISSION

W. Alan Loepsack, President

James D. Huffman, Vice President

Mark M. Spurgeon, Secretary

Original signed copy filed at:

*Port of Douglas County
3306 Fifth Street SE
East Wenatchee, WA 98802*