

DOUGLAS COUNTY PORT COMMISSION

Wednesday, September 9, 2009

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 Fifth Street SE
East Wenatchee, WA 98802

Present: Alan Loeb sack, Commission President (Excused Absence)
Jim Huffman, Commission Vice President
Mark Spurgeon, Commission Secretary
Pat Haley, Director
Doug Provo, Business Manager
Esther McKivor, Administrative Assistant
Mel Henkle, Accountant
Jim Fletcher, Small Business Development Center

Commissioner Huffman called the meeting to order at 8:53 a.m.

Consent Agenda

Meeting Minutes August 26, 2009

Warrant Register 2009-09-1

Warrants 1004125 – 1004147 \$11,641.00

Payroll Register September 15, 2009

Warrants 1004148 – 1004153 \$ 9,756.05

Motion 09-09-01

Motion: To approve the consent agenda.

Moved: Mark Spurgeon

Seconded: Jim Huffman

Motion carried unanimously

Waterville Taxiway Improvement Project Update

Mr. Provo and Director Haley updated the taxiway project. The project is mostly complete except for the striping scheduled for the end of the week and the taxiway is closed until the striping is done. There was a discussion on modifying the drainage system behind the hangar area. The Commissioners recommend that a Change Order be issued.

Monthly Financial Report

Mr. Henkle reported the operations at the Port for August were normal. It was recommended that the Port receive monthly or quarterly financial statements from Pangborn Memorial Airport to understand their financial shortfalls and to prepare for the PMA Supplemental Budget more accurately.

Meeting adjourned at 9:43 a.m. for Douglas County Development Corporation Meeting.

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The Port of Douglas County meeting reconvened at 9:47 a.m.

Jim Fletcher out at 9:48 a.m.

Executive Session - Tenant Lease Issues, Estimated Time 15 Minutes (Informational)

Into time: 9:50 a.m.

Out of time: 10:00 a.m.

Jim Fletcher in at 10:05 a.m.

Mel Henkle out at 10:05 a.m.

Small Business Development Center Update

Mr. Fletcher reported a group has organized a pilot project, the Rural/Latino Microenterprise Assistance Project for Latino micro lending. MAPP serves the Central Columbia Basin and Douglas County is included in the pilot project. The project is a new resource to help toward small business ownership and to increase micro lending, support and networking. Mr. Fletcher mentioned that there is still a culture issue that needs to be understood with lending institutions and the Hispanic community.

There was an open discussion about increasing the revenues on the airport property. It was suggested that a new master plan for the area is needed and the need to focus on the type of business to draw, such as aircraft mini storage, and medical and health care centers. Infrastructures are already in place for development. The Douglas County Development Corporation is available for financing and can facilitate the issuance of tax exempt revenue bonds to finance industrial development projects within Douglas County.

New Business – New Business Prospect

Director Haley reported that he will be meeting with a new prospect, Blue Marble Energy in Seattle. BME is a Seattle-based, clean technology company producing renewable bio-chemicals and bio-energy. Their mission is to substitute oil with safe, non-toxic, carbon-neutral replacements that are good for people and the environment.

Old Business – Public Official Summit

Director Haley discussed the concept of a public official summit. It was suggested that Douglas County be the co-sponsor of the event.

Jim Fletcher out at 11:00 a.m.

Action Item List

The Board reviewed the Action Item List.

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Commission Schedule & Upcoming Meetings

September 17 & 18 – WPPA Trade & Economic Development Seminar, Walla Walla, WA
September 23 – PMA Governing Board Meeting & Port of Douglas County Commission Meeting
October 1 & 2 – WPPA Environmental Committee Seminar, Sun Mountain Lodge, Winthrop, WA
October 5-7 – Food Packing Trade Show, Las Vegas, NV
October 14 – Port of Douglas County Commission Meeting
October 22-23 – WPPA Small Ports Seminar, Enzian Hotel, Leavenworth, WA

Conference Call with Commissioner Loeb sack

Commissioner Loeb sack discussed a presentation by Ron Johnston-Rodriguez, Economic Development Director for the Port of Chelan County. He utilized a bubble chart analysis which illustrated industry clustering. Commissioner Loeb sack suggested the Commissioners meet with Mr. Rodriguez to generate an economic strategy using the bubble chart analysis for Douglas County.

There being no further business to discuss, the meeting was adjourned at 11:30 a.m.

DOUGLAS COUNTY PORT COMMISSION

W. Alan Loeb sack, President

James D. Huffman, Vice President

Mark M. Spurgeon, Secretary

Original signed copy filed at:

*Port of Douglas County
3306 Fifth Street SE
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