

DOUGLAS COUNTY PORT COMMISSION

Wednesday, August 26, 2009

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 Fifth Street SE
East Wenatchee, WA 98802

Present: Alan Loeb sack, Commission President
Jim Huffman, Commission Vice President
Mark Spurgeon, Commission Secretary
Pat Haley, Director
Doug Provo, Business Manager
Esther McKivor, Administrative Assistant
Thad Brewer, Maintenance Manager
Jack McLaughlin, DA Davison

Commissioner Loeb sack called the meeting to order at 11:18 a.m.

Consent Agenda

Meeting Minutes August 12, 2009
Special Meeting Minutes August 21, 2009
Warrant Register 2009-08-2
Payroll Register August 31, 2009

Warrants 1004096 – 1004112	\$30,265.77
Warrants 1004113 – 1004124	\$13,497.17

Motion 08-26-01

Motion: To approve the consent agenda.
Moved: Mark Spurgeon
Seconded: Jim Huffman
Motion carried unanimously

Waterville Taxiway Improvement Project Update

Mr. Provo reported that there was progress on the reconstruction taxiway project at Waterville Airport. After excavating the taxiway, the silty/clay soil was found retaining too much moisture. Proper compaction and moisture levels were obtained after a week of scarifying the soil to expose it to light and heat. He reported that the project period has been extended by approximately two weeks.

Change Order No. 2 in the amount of approximately \$1,000 for the redesigned drain system behind the hangar area and the process to scarify the underlying taxiway, will be ready at the next meeting.

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UGB Relocation at Waterville Airport Update

Director Haley and Commissioner Huffman attended the meeting with the Douglas County Planning Commission on August 19th to review the Urban Growth Boundary Relocation at Waterville Airport. Everyone at the meeting favored the UGB Relocation. The next public meeting is scheduled in October 2009.

Shared Consulting Cost for Joint Port Services

Port of Chelan County has contracted with Jones Strategic Services, a consulting firm to evaluate how ports can better share services. The Ports have agreed to split the cost of the consulting fee – 30% Port of Douglas and 70% Port of Chelan.

Motion 08-26-02

Motion: To authorize the Port of Douglas County to reimburse Port of Chelan County, 30% share of the contract to Jones Strategic Services.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Motion carried unanimously

Old Business – Orondo River Park Septic System Update

Thad Brewer in at 11:36a.m.

Mr. Brewer updated the Board on the Orondo River Park Septic System. Three weeks ago, the drain field had a saturation problem. He and Doug Provo met with Jeff Smith, Manager of the park and Bruce Larkin of Pipken Construction, to identify the cause of the saturated field. Prior to the incident, the area of the drain field was watered heavily. Since the incident, a large amount of sludge was pumped out from the main septic tank. Mr. Provo checked with the Chelan-Douglas Health District and the park has no capacity restriction for use of the park. Overuse was apparently not the cause. The park has been very busy since the occurrence, and the drain field has been functioning well.

Mr. Brewer brought to the Board's attention the issue of improper daily monitoring of the chlorination of the water system. It was agreed that the staff at the Orondo River Park need proper educational training and need to be supervised and checked on a weekly basis.

Thad Brewer out at 12 p.m.

New Business – Policy for Commissioner Per Diem & Salary Compensation

The Board reviewed and discussed the Policy for Commissioner Per Diem & Salary Compensation. There were no changes made to the policy.

Action Item List

The Board reviewed the Action Item List.

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Commissioner Huffman and Director Haley attended a follow up meeting with the East Wenatchee City Council in regards to the Shoreline Trail. The results of the survey indicated overwhelming support to maintain the trail in public ownership.

Jack McLaughlin in at 12:20 p.m.

Mr. McLaughlin gave his view on the economy and public financing issues.

Jack McLaughlin out at 12:40 p.m.

Commission Schedule & Upcoming Meetings

September 3 – Special Governing Board Meeting

September 9 – Port of Douglas Commission Meeting

September 17 & 18 – WPPA Trade & Economic Development Seminar, Walla Walla

September 23 – PMA Governing Board Meeting & Port of Douglas County Commission Meeting

October 1 & 2 – WPPA Environmental Committee Seminar, Sun Mountain Lodge

Executive Session for Staff Review & Tenant Lease Issues, Estimated Time 15 Minutes

Into time: 12:55 p.m.

Out of time: 1:40 p.m.

There being no further business to discuss, the meeting was adjourned at 1:40 p.m.

DOUGLAS COUNTY PORT COMMISSION

W. Alan Loeb sack, President

James D. Huffman, Vice President

Mark M. Spurgeon, Secretary

Original signed copy filed at:

*Port of Douglas County
3306 Fifth Street SE
East Wenatchee, WA 98802*