

## DOUGLAS COUNTY PORT COMMISSION

Wednesday, June 24, 2009

### MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room  
3306 5<sup>th</sup> Street SE  
East Wenatchee, WA 98802

Present: Alan Loeb sack, Commission President  
Jim Huffman, Commission Vice President  
Mark Spurgeon, Commission Secretary  
Pat Haley, Director (Excused Absence)  
Doug Provo, Business Manager  
Esther McKivor, Administrative Assistant

Commissioner Loeb sack called the meeting to order at 10:40 a.m.

#### Consent Agenda

Minutes June 10, 2009

Warrant Register 2009-06-2

Warrants 1003953 - 1003975

\$108,274.74

#### Motion 06-24-01

Motion: To approve the consent agenda.

Moved: Mark Spurgeon

Seconded: Jim Huffman

Motion carried unanimously.

#### Tourism Funding for Columbia River Wine Country Association

The Columbia River Wine Country Association met with the commissioners at the June 10<sup>th</sup> meeting requesting \$2,000 to support the NCW wine promotional campaign.

#### Motion 06-24-02

Motion: To support the Columbia River Wine Country Association promotional campaign in the amount of \$5,000.

Moved: Mark Spurgeon

Seconded: Jim Huffman

Discussion: The Board concurred that a contribution level of \$5,000 is appropriate in light of potential wine production seeding possibilities. For example, the Pangborn Airport Business Park could promote a wine production tenant. Similarly, the East Wenatchee riverfront area would be conducive for a wine production/tasting facility. Commissioner Loeb sack noted that this effort would be a good place to enhance relationships with the City of East Wenatchee.

Motion carried unanimously.

## **MINUTES OF THE REGULAR PORT COMMISSION MEETING**

June 24, 2009

Page Two

### **Resolution Establishing Matching Funds for Waterville Taxiway Project**

Resolution 2009-05 guarantees WSDOT- Aviation Division that the Port will match 10% of the grant, amounting to \$20,086. The total grant amount submitted to the State is for \$200,864.

#### **Motion 06-24-03**

Motion: To approve Resolution 2009-05 establishing matching funds, 10% local match of \$20,086 for the Waterville Taxiway Reconstruction Project.

Moved: Jim Huffman

Seconded: Mark Spurgeon

Motion carried unanimously.

Commissioner Loeb sack requested Mr. Provo to contact Dave Barnes of Barnes Welding to inform him of the time line of events of the Waterville Taxiway Project. Mr. Barnes is interested in connecting to the storm drain basin for the runoff from the roof of his buildings. The Board agreed that Mr. Provo communicate to Mark Napier of JUB Engineers and Mr. Barnes so the effort is coordinated during the taxiway project.

### **Hangar Construction at Waterville Airport Update**

Commissioner Loeb sack updated the Board on the hangar construction at the Waterville Airport. Mr. Morgan's hangar is presently under construction. Mr. Hanson's hangar construction will be starting by the end of the week and his old hangar is still in place and demolition is pending.

### **Old Business – Update on Port of Seattle Meeting**

Commissioners Huffman and Spurgeon attended the Port of Seattle Conference on July 15<sup>th</sup>. They reported a good representation from the agricultural industry. One of the issues the agricultural industry has is shipment through the airlines. TSA has been very stringent with their security mandates; this has occasionally affected the quality of the fresh products due to the time frame necessary for its inspection requirements.

A Port of Seattle Commissioner and the new Executive Director emphasized the Port of Seattle's desire to be cooperative and to reach out to other parts of the state and recognizes that their facilities handle products from other Washington State ports.

### **Old Business – Discussion of Agenda Policy**

The Board agreed to research the matter further and continue the discussion at a later date.

### **New Business**

Commissioner Huffman reported that he attended the Washington State Parks Commission meeting.

Commissioner Spurgeon and Director Haley both attended Mansfield Play Days event on June 20<sup>th</sup>. They attended the open house for the new clinic on Main Street. Commissioner Spurgeon recommended that the

**MINUTES OF THE REGULAR PORT COMMISSION MEETING**

**New Business – Continued**

June 24, 2009

Page Three

Port has official representation at next year's Mansfield Play Days. Commissioner Spurgeon noted the nice fog seal on the runway at Mansfield Airport and also inquired on the Port's plans to seal the cracks in the tie-down area. Mr. Provo is working with the county shop at Mansfield to crack seal the tie-down area this fall.

Mr. Provo is obtaining an alternate wind sock on the west end of the Mansfield Airport due to the turbulence problem on that end.

Mr. Provo relayed that the Douglas County Commissioners are considering adoption of the State Hotel/Motel Tax for Douglas County. The tax, if adopted, would also apply to camping fees at the Orondo River Park.

**Action Item List**

The Board reviewed the Action Item List.

**Commission Schedule & Upcoming Meetings**

July 3 – Port office closed in observation of July 4<sup>th</sup>

July 8 – Next Port of Douglas Commission Meeting

July 9-10—WPPA Director's Conference, Port Ludlow

July 22 – PMA Governing Board Meeting

**Executive Session for Staff Review, Estimated Time 15 Minutes**

Into time: 12:15 p.m.

Out of time: 1:10 p.m.

No action taken.

There being no further business to discuss, the meeting was adjourned at 1:10 p.m.

**DOUGLAS COUNTY PORT COMMISSION**

W. Alan Loeb sack, President

James D. Huffman, Vice President

Mark M. Spurgeon, Secretary

Original signed copy filed at:

*Port of Douglas County  
3306 Fifth Street SE  
East Wenatchee, WA 98802*