

## DOUGLAS COUNTY PORT COMMISSION

Wednesday, April 28, 2010

### MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room  
3306 Fifth Street SE  
East Wenatchee, WA 98802

Present: Jim Huffman, Commission President  
Mark Spurgeon, Commission Vice President  
Alan Loeb sack, Commission Secretary  
Pat Haley, Director  
Doug Provo, Business Manager  
Esther McKivor, Administrative Assistant  
Jay Johnson, Legal Counsel  
Linda Bayless, Mansfield Museum & Historical Society  
Tom Snell, Mayor of Mansfield  
Mike Snell, Mansfield  
Bill Bayless, Mansfield  
Lee Fehrenbacher, Wenatchee Business Journal  
Mark Miller, GM Toyota Town Center  
Bill Stewart, President Toyota Town Center  
Linda Haglund, Toyota Town Center

Commissioner Huffman called the meeting to order at 10:38 a.m.

#### Consent Agenda

- Meeting Minutes April 14, 2010
- Warrant Register 2010-04-2                      Warrants # 1004598 – 1004611     \$ 8,928.55
- Payroll Register April 30, 2010                Warrants # 1004612 – 1004621     \$11,900.38

#### Motion 04-28-1

Motion: To approve the consent agenda.

Moved: Mark Spurgeon

Seconded: Alan Loeb sack

Motion carried unanimously.

#### Airport Aid Application

Mr. Provo submitted a Safety Grant Application for the purchase of a windsock for the Mansfield Airport. Mr. Provo sent out the application on Monday to meet the deadline. He requested an approval of Resolution 10-09 Matching Funds for WSDOT-Aviation Division.

#### Motion 04-28-2

Motion: To approve Resolution 10-09 Matching Funds for WSDOT – Aviation Division Airport Aid Application for Mansfield Airport, in the total project amount of \$2,500.

Moved: Mark Spurgeon

Seconded: Alan Loeb sack

Motion carried unanimously.

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### **Request from Mansfield to Assist in Land Acquisition for the Museum**

A discussion on the Town of Mansfield seeking assistance from the Port to acquire 5 lots in Mansfield for their museum was held at the previous commissioner's meeting. Ms. Bayless and Mayor Snell from the Town of Mansfield and Mr. Johnson, Port's legal counsel, were present to discuss further the proposal of donation and the legal issues. The cost of the land is estimated at \$4,000. The land purchase would serve the plans of the Town to expand the museum grounds to accommodate the Puckett One-Room School House, which is currently located on a farm about 13 miles from town. The Port's decision is pending legal advice.

*Linda Haglund in at 10:55 a.m.*

*Tom Snell, Linda Bayless, Mike Snell & Bill Bayless out at 11 a.m.*

*Jay Johnson out at 11:05 a.m.*

### **Wenatchee Wild Robertson Cup Sponsorship**

Ms. Haglund, Mr. Miller and Mr. Stewart from Town Toyota Center were available to discuss the promotional plans for the Robertson Cup. Ms. Haglund reported Town Toyota Center partnered with the Wenatchee Wild Hockey Club to host the Robertson Cup in Wenatchee. The Port promotional cost to Town Toyota Center for Douglas County is \$1,500 and the cost of the banner to JR Russell Creative Marketing is \$500. There are 3 websites linked to attract attention to Douglas County for dining, lodging, and various activities. Mr. Provo brought to their attention a brochure that has been printed, "Discover the Roads Less Traveled in Douglas County" and will be circulated to the visitors. It will be available at PMA and at the Town Toyota Center. The banner will be placed at PMA terminal to welcome the players, fans and visitors. The Robertson Cup is the oldest junior hockey trophy in the United States.

*Mark Miller in at 11:10 a.m.*

*Bill Stewart in at 11:25 a.m.*

*Linda Haglund out at 11:30 a.m.*

*Mark Miller out at 11:40 a.m.*

*Bill Stewart out at 11:45 a.m. president*

### **Orondo River Water Supply Improvements & Maintenance**

Director Haley reported the Port has an extra staff person to help prepare the Orondo River Park for the camping season. The managers of the park hired a new concessionaire for the season. Port's Maintenance Manager, Mr. Brewer, is working towards his Water Management certification. Mr. Brewer will be available at the next meeting to update the Board with information from the Water Distribution Manager conference.

### **Old Business – Leadership Simulcast Update**

Director Haley updated the Board on Douglas County Leadership Simulcast to be aired on May 7<sup>th</sup> at the Eastmont Junior High. A catered lunch from the NC Technical Skills Center will be available. For the first time, the invitation also included Chelan County PUD, Port of Chelan County, Chelan County Fire Department, Chelan County Commissioners, Wenatchee School District, City of Wenatchee, Wenatchee Police Department, Wenatchee Reclamation, and Wenatchee Fire Department.

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### Locations for Future Commission Meetings

The Board is in favor to schedule future commission meetings at other Douglas County towns, such as Waterville, Mansfield, Bridgeport and Rock Island. Commissioner Huffman suggested Director Haley draft a schedule with different meeting places for review at a future meeting.

### Action Item List

The Board reviewed the Action Item List.

### Commission Schedule & Upcoming Meetings

- May 5 – Special Meeting, PMA Governing Board - Introduction of Finalists for PMA Director Position
- May 7 – Douglas County Together Leadership Simulcast, Eastmont Junior High
- May 11 – POD Commission Meeting (not change of date for normal commission meeting schedule)
- May 12 – 13 – WPPA Spring Meeting, - Campbell's Resort, Lake Chelan
- May 23 – 26 – 2010 Wind Power Expo Conference & Exhibition, Dallas, TX
- May 26 – PMA Governing Board and POD Commission Meeting

There being no further business to discuss, the meeting was adjourned at 12 p.m.

### DOUGLAS COUNTY PORT COMMISSION

*Excused Absence*

James D. Huffman, President

Mark M. Spurgeon, Vice President

W. Alan Loeb sack, Secretary

Original signed copy filed at:

*Port of Douglas County*  
*3306 Fifth Street SE*  
*East Wenatchee, WA 98802*