

DOUGLAS COUNTY PORT COMMISSION

Wednesday, March 24, 2010

MINUTES OF THE REGULAR PORT COMMISSION MEETING

Port of Douglas County Conference Room
3306 Fifth Street SE
East Wenatchee, WA 98802

Present: Jim Huffman, Commission President
Mark Spurgeon, Commission Vice President
Alan Loeb sack, Commission Secretary
Pat Haley, Director
Doug Provo, Business Manager
Esther McKivor, Administrative Assistant
Thad Brewer, Maintenance Manager
Eric Granstrom, Wenatchee Valley Sports Council
Dale Rushing, Port of Chelan County

Commissioner Huffman called the meeting to order at 11:08 a.m.

Olympic Tourism Update

Eric Granstrom, from the Wenatchee Valley Sports Council, gave a power point presentation on E3 North Central Washington and the Winter Olympics 2010. The Port contributed \$6,000 for the promotional marketing campaign in 2008 and 2009 for this event. The organization printed 50,000 brochures and set up a website, targeting people to explore the North Central Washington area.

Dale Rushing in at 11:33 a.m.

Eric Granstrom out at 11:44 a.m.

Consent Agenda

Meeting Minutes February 24, 2010

Meeting Minutes March 10, 2010

Warrant Register 2010-03-2

Warrants # 1004536 – 1004558 \$ 17,706.29

Payroll Register March 31, 2010

Warrants # 1004526 – 1004535 \$ 12,195.35

Motion 03-24-01

Motion: To approve the consent agenda.

Moved: Mark Spurgeon

Seconded: Alan Loeb sack

Motion carried unanimously.

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Addendum to Waterville Airport Layout Plan

The Board reviewed the Addendum to the Waterville ALP and Narrative. The purpose of the addendum is to add a capital improvement project to the ALP. The project consists of the low spot area adjacent to Taxiway A where the Hanson and Daling hangars had previously been located. Despite the drainage system constructed during the taxiway project in 2009, the low spot still needs to be brought up to grade. This allows for the eventual construction of a transient parking apron. After further review the following motion was made:

Motion 03-24-02

Motion: Move to accept Resolution 10-5 to approve and adopt the Addendum to Waterville Airport Layout Plan and Narrative Report June 2007 – Capital Improvement Program.

Moved: Mark Spurgeon

Seconded: Alan Loeb sack

Motion carried unanimously.

Mr. Provo reviewed the WSDOT grant application for Waterville and Mansfield airports for 2010. The Airport Aid Application for Waterville Airport is in the amount of \$92,750 to include construction of the transient apron, relocate threshold lights, relocate PAPI, engineering design and construction costs, crack and fog seal. The Airport Aid Application for Mansfield Airport is in the amount of \$12,279 to include relocate threshold lights, engineering design and construction costs, crack and fog seal.

Motion 03-24-03

Motion: Move to submit Waterville Airport Aid Application to WSDOT as presented.

Moved: Alan Loeb sack

Seconded: Mark Spurgeon

Motion carried unanimously.

Motion 03-24-04

Motion: Move to submit Mansfield Airport Aid Application to WSDOT as presented.

Moved: Mark Spurgeon

Seconded: Alan Loeb sack

Motion carried unanimously.

Cooperative Services with Pangborn Airport

Maintenance Manager Brewer met with Ron Russ, Maintenance Manager of Pangborn Airport, to review the types of services that could be shared between the personnel of both agencies. There will be a need of a full-time seasonal person from May through late September. Sharing personnel of both agencies as well as sharing the use of equipment would be a cost effective way to maintain the airport and business park properties. The Port and PMA would need to decide who will be hiring the employee.

Dale Rushing out at 12:28 p.m.

Recess at 12:28 p.m.

Reconvene 12:35 p.m.

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Wenatchee Wild Robertson Cup Sponsorship

Director Haley reported that Bill Stewart of the Wenatchee Hockey Club submitted a proposal for a joint sponsorship of the 2010 Robertson Cup. The championship hockey tournament is expected to bring in thousands of spectators, many of whom will fly into Pangborn Airport. The Wenatchee Wild is planning an extensive marketing campaign to support this event. They are requesting the sponsorship of Port of Chelan and Port of Douglas.

New Business – Public Agency Shared Fuel Station

Director Haley reported that the Eastmont School District is looking into building a facility to fuel public agency vehicles. By doing so, ESD is hoping to capture better fuel prices.

New Business – ROI Project Summary Report

Director Haley gave a brief report summarizing the result of the contract between ROI and the Port.

Old Business – Leadership Simulcast Update

Director Haley updated the Board on the leadership simulcast scheduled on May 7, 2010 at the Eastmont Junior High. The showing would accommodate 60 – 75 business persons.

Future Planning Topics

Commissioner Huffman suggested that he would like input from the Board on other important topics for discussion at future meetings.

Action Item List

The Board reviewed the Action Item List.

Commission Schedule & Upcoming Meetings

March 25 – Social Media Conference, Mt. Vernon, sponsored by Center of Economic Vitality of WWU

April 9 – 2010 Washington State Innovation Summit, Tacoma

April 14 – POD Commission Meeting

April 20 – “Cold Train” Grand Opening, Port of Quincy Intermodal Center

April 22 – 23 – Community Airport Association – Red Lion Hotel, Wenatchee

April 28 – PMA Governing Board Meeting & POD Commission Meeting

May 7 – Douglas County Together Leadership Simulcast, Eastmont Junior High

May 12 – 13 – WPPA Spring Meeting, - Campbell’s Lodge, Lake Chelan

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Commissioner Spurgeon updated the Board on the WVTC Washington DC trip earlier in March.

There being no further business to discuss, the meeting was adjourned at 1:35 p.m.

DOUGLAS COUNTY PORT COMMISSION

James D. Huffman, President

Mark M. Spurgeon, Vice President

W. Alan Loeb sack, Secretary

Original signed copy filed at:

*Port of Douglas County
3306 Fifth Street SE
East Wenatchee, WA 98802*