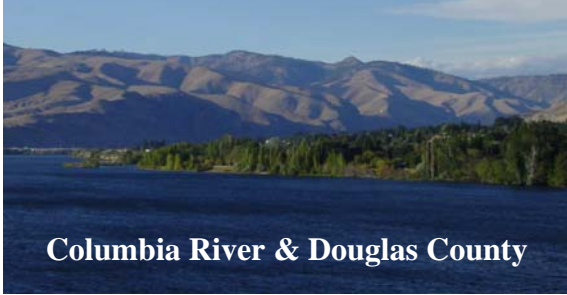


# PORT OF DOUGLAS COUNTY



*Resource Rich*  
*People Strong*

**Wednesday, June 25, 2008**  
**Port of Chelan Conf. Rm. – 8:30a / 238 Olds Station Rd, Ste A, Wenatchee**

- |    |   |             |
|----|---|-------------|
| 1. | Consent Agenda: May Meeting Minutes & June Warrants             | Action      |
| 2. | Lease Contract With Commercial Millwork                         | Action      |
| 3. | Resolution Regarding Airport Emergency Public Works Contracts   | Action      |
| 4. | Award of Installation Coded Security Doors for Airport Terminal | Action      |
| 5. | Approval of Waterville Airport Lease Agreement                  | Action      |
| 6. | Action Item Update  | Information |
| 7. | Commission Schedule & Upcoming Meetings                         | Information |

## AGENDA SUMMARY

Note 8:30a start time at the Port of Chelan.

1. Consent agenda includes May meeting minutes and June warrants for the Port of Douglas. **Action item: Motion to approve the consent agenda. Recommendation: Staff recommends approval of this item.**
2. Commercial Millwork desires to move their operation from Wenatchee to the Port of Douglas. As a machine shop, Bay 4 is the ideal location for their operation with the existing electrical infrastructure, which includes 3-phase power and overhead electrical drops. Bay 4 is currently being used for the Port's maintenance operation, and we could either move into the vacant Bay 2, add-on to our existing, or build a new maintenance shop. **Action item: Motion to approve lease contract with Commercial Millwork. Recommendation: This items needs to be discussed for its benefits and impacts on the Port.**
3. In accordance with new legislation, the Ports are required to create a policy that addresses emergency conditions by which competitive bidding requirements for public works contracts are waived. The joint resolution is to be adopted by both boards. **Action item: Motion to approve joint resolution with the Port of Chelan setting forth emergency conditions by which bidding requirements for public works contracts are waived. Recommendation: Staff recommends approval of this item.**
4. Pat Moore will present bid results for installation of coded security doors for the terminal at Pangborn Airport. The bids are scheduled to be opened at noon on June 25<sup>th</sup>, and the low bidder will be announced at the commission meeting. **Action item: Motion to approve the low bid for the coded security doors for the terminal at Pangborn Airport. Recommendation: Staff recommends approval of this item.**
5. The Dick & Shirley Morgan have requested approval of a lease agreement at Waterville Airport for an airplane hangar. They want to construct a 50 ft. hangar on Lot H1 or H12. Staff will provide a layout of the airport for review. **Action item: Motion to approve lease agreement for an airplane hanger at Waterville Airport. Recommendation: Staff recommends approval of this item.**
6. Commission Schedule & Upcoming Meetings.
  - o July 9: Next commission meeting
  - o June 25 – 27 : WPPA Finance & Administration Seminar (Doug)
  - o June 26: Eastmont Plaza Ribbon Cutting
  - o July 20-22: WPPA Commissioner Seminar

**With the adjournment of the Port of Douglas County Commission meeting, the board will reconvene with the Port of Chelan for the joint PMA Government Board Retreat to begin at 9:30 and continue for the rest of the afternoon as needed.**